

DCP 423 Working Group - Meeting 02

11 October 2023 at 10:00 - Web-Conference

Attendee	Company
Working Group Members	
Charles Mott [CM]	SSE
Kara Burke [KB]	NPg
Tom Cadge [TC]	BU-UK
Code Administrator	
Andy Green [AG] (Chair)	ElectraLink
Mel Kendal [MK] (Technical Secretariat)	ElectraLink
Apologies	
Chris Ong [CO]	UKPN

1. Administration

- 1.1 The Working Group reviewed the “Competition Law Guidance” and “Terms of Reference”. All Working Group members agreed to be bound by the Competition Law Guidance for the duration of the meeting and agreed to the Terms of Reference.
- 1.2 The Working Group reviewed the previous meeting minutes and agreed them to be an accurate reflection of the discussions held.
- 1.3 An action log has been created and all updates are provided in **Appendix A**.

2. Purpose of the Meeting

- 2.1 The Chair explained that the purpose of this meeting is to review and discuss the Modelling Specification Request within the Working Group and agree next steps.

3. Discuss Potential Consultation Questions

- 3.1 The Chair invited the Working Group to discuss any potential questions that are to be included within the DCP 423 draft Consultation. The document was shared live on screen during the meeting and can be found as **Attachment 1**.
- 3.2 Suggested questions to add to the Consultation can be found below:
- *Do you agree with the proposed solution?*
 - *Are there any alternative solutions for this change other than the solution proposed?*
- 3.3 The Chair agreed to make further updates to the draft Consultation offline and circulate to the Working Group post-meeting for review.

ACTION 02/01: The Secretariat to make further updates to the draft Consultation and circulate to the Working Group for review post-meeting.

- 3.4 It was also agreed that once the Modelling Specification Request has been done, further information relating to this can then be included within the draft Consultation.

4. Review Modelling Specification Request

- 4.1 The Chair invited KB to provide an overview of the Modelling Specification Request to the Working Group. The document was shared live on screen during the meeting and can be found as **Attachment 2**.
- 4.2 One member stated that the ARP already gets updated within the CDCM when a change is implemented, but queried whether an ARP is needed during testing – the Chair agreed to take an action to look into this further offline.

ACTION 02/02: The Secretariat to look further into whether an ARP is needed during testing and update the Working Group.

- 4.3 KB informed the group that the only changes to the 24/25 data (in comparison to the 23/24 data) was that the smart meter licence fees were introduced; however, this can be set to zero when testing.

5. Agenda Items for Next Meeting

- 5.1 The Working Group discussed the next steps, and the following items were captured:
1. The Secretariat to update the DCP 423 Draft Consultation and circulate to the Working Group for review.
 2. The Secretariat to follow-up actions taken during this meeting.

6. Any Other Business

- 6.1 The Chair asked the group whether there were any other items of business to discuss.
- 6.2 There were no other items raised.

7. Date of Next Meeting - TBC

- 7.1 The next Working Group meeting is TBC. The Working Group agreed that it may be possible to review the DCP 423 Draft Consultation offline; however, if an additional meeting is needed to finalise the document, a doodle poll will be issued to the Working Group.

8. Attachments

- Attachment 1_DCP 423 Draft Consultation
- Attachment 2_DCP 423 Modelling Specification Request
- Attachment 3_DCP 423 Workplan

APPENDIX A

New and Open Actions

Action Ref.	Action	Owner	Update
02/01	The Secretariat to make further updates to the draft Consultation and circulate to the Working Group for review post-meeting.	Secretariat	New Action.
02/02	The Secretariat to look further into whether an ARP is needed during testing and update the Working Group.	Secretariat	New Action.

Closed Actions

Action Ref.			Update
01/01	KB to complete a request form for changes to the CDCM for the Working Group to review to review during the next meeting.	KB	Closed.
01/02	The Secretariat to circulate the suggested Consultation questions to the Working Group offline to see if there are any further suggestions to add.	Secretariat	Closed.
01/03	The Secretariat to re-circulate the invite to join the DCP 423 Working Group post-meeting.	Secretariat	Closed.
01/04	The Secretariat to issue a Doodle Poll for the next Working Group meeting.	Secretariat	Closed.